

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**



AF INSTRUCTION 36-2846

**AIR EDUCATION AND TRAINING COMMAND
Supplement 1**

30 JANUARY 2004

Personnel

**FINANCIAL MANAGEMENT AND COMPTROLLER
ANNUAL AWARDS PROGRAM**

The basic publication has changed; however, the only revisions required in this supplement were made in the date, OPR line, leadline, supersession line, and certifying and approving authorities.

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the HQ AETC Publishing WWW site at: <http://www.aetc.randolph.af.mil/im>. If you lack access, contact your Base Publishing Manager.

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AFI 36-2846, 26 November 2001, is supplemented as follows:

Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, *Records Disposition Schedule*.

SUMMARY OF REVISIONS

This document is substantially revised and must be completely reviewed.

2.1.2. Submit nominations via e-mail to HQ AETC/FMP by the last Friday of October for competition in the AETC/FM annual awards. (See nomination procedures in the basic AFI and AETCI 36-2801, *Air Education and Training Command [AETC] Recognition Program*.) In turn, names of the AETC winners will be forwarded to SAF/FME by the first workday in January for competition in the SAF/FM annual awards.

2.1.3. More than one organization per base may submit nominations for the base-level resource advisor. However, all nominations for this award will be channeled through the base comptroller, who will select the base's representative.

4. Award Recognition. AETC Comptroller award winners will be submitted for the same award in the American Society of Military Comptroller's recognition program. (See paragraph 5.2.1 in the basic AFI.)

4.2.1. Two (2) individual color photographs (5 by 7 inches) will be electronically submitted within 2 weeks of SAF/FME's announcement of the winners.

4.2.2. Two (2) organizational color photographs (8 by 10 inches) will be electronically submitted within 2 weeks of SAF/FME's announcement of the winners.

6. (Added)(AETC) Form Prescribed. AETC Form 9.

A2.4. Air Force Top Dollar Awards. AETC Form 9, **Top Dollar Evaluation Certificate**, will be presented to all participants.

ROGER L. VIROST, Colonel, USAF
Deputy Comptroller